

Canvas Course: Export/Backup

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December 30, 2024

www.StatLit.org/pdf/

2024-Canvas-Course-Export-Slides.pdf

Course Backup/Export: Four First Steps

1. On the far-left vertical toolbar, select *Settings*.
2. From the far-right vertical toolbar, select *Export content*.
3. Under *Export type*, select *Course*.
4. Select *Create export*.

<https://athelp.sfsu.edu/hc/en-us/articles/6769693372563-Backing-up-a-Canvas-course>

Canvas Course Export: Last Three Steps

Method A or B depends on how Canvas is setup.

A. Uses a link and an email. Manual download

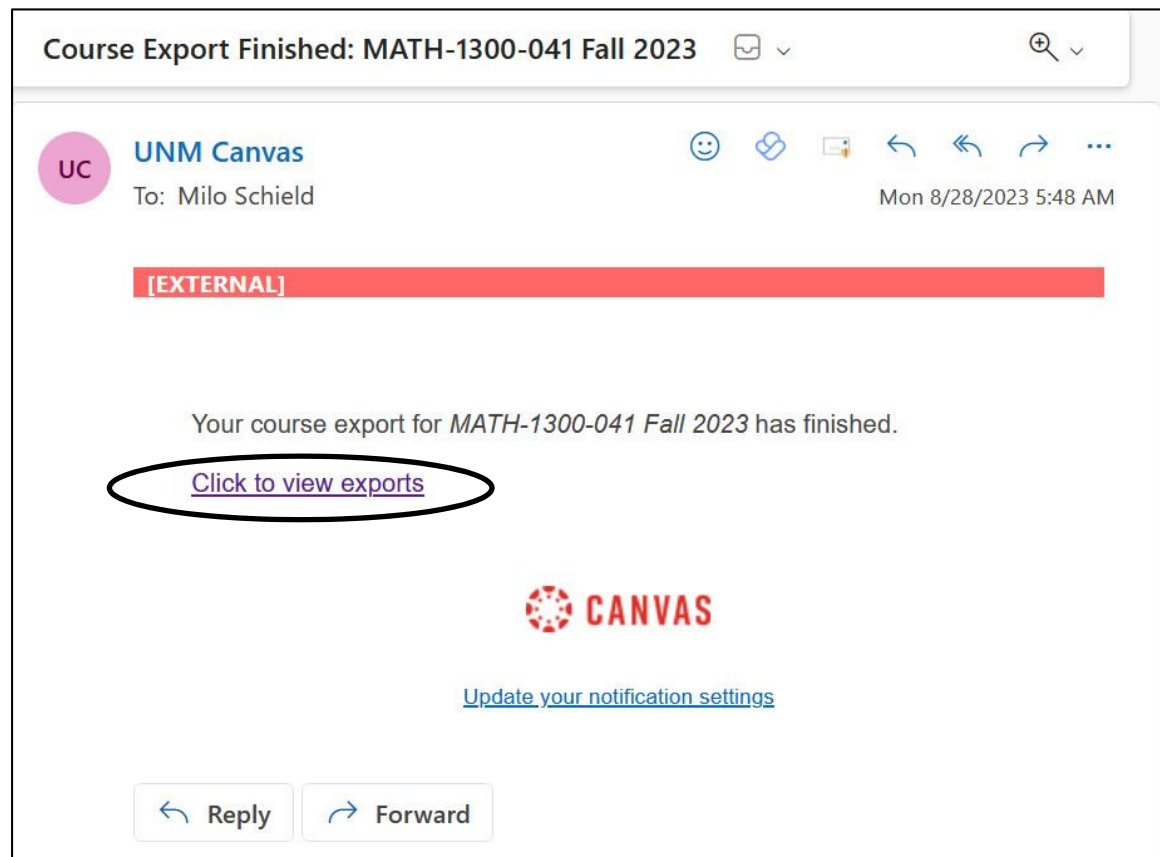
1. Canvas sends you an email with a link to exported file.
2. Select (click on) the link.
3. You use that link to copy exported file to your drive.

B. Automatic download:

1. Select (click on) the export file.
2. System downloads file to your download directory
3. You move file from downloads to your directory.

Canvas Course Export: Steps A1 and A2

Canvas sends email. Open. Select *Click to view exports*.



Canvas Course Export: Steps B1 and B2

Select *Course Export*. Canvas initiates file download.

The screenshot shows the Canvas LMS interface. On the left is a sidebar with the New Mexico State University (NM) logo and navigation links: Account, Dashboard, Courses, and Grades. The main content area is titled 'Statistical Literacy... > Content Exports'. Under the heading 'Content Exports', there is a link 'Course Export from 3 hours ago' which is circled. Below this link is a note: 'Content export files cannot be downloaded after 30 days.' At the bottom of the image, a file download progress bar is visible for the file 'math-1300-041-fall-2023-export.imsc'. The progress bar is green and shows the file is 5.8 MB in size, downloading at 1.9 MB/sec. The text 'Unknown time left' is displayed next to the progress bar.

Canvas Course Export: Step B3

Select *Backup File (*.imsc)* from Quick-Access Download.
Cut. Find desired folder location and then Paste.

Name	Date modified	Type	Size
Today (1)			
stan2720-statistical-literacy-86961-fall-2024-export(1).imsc	1/1/2025 1:42 PM	IMSC FILE	258,747 KB
Earlier this week (2)			
stan2720-statistical-literacy-86961-fall-2024-export.imsc	12/30/2024 11:33 PM	IMSC FILE	258,747 KB
2006SchieldIASSISTWorkshopFeedback.pdf	12/29/2024 7:43 AM	PDF	29 KB
Last month (14)			
2024-12-18T2122_Grades-Statistical_Literacy_MATH-1300-041.csv	12/18/2024 11:22 PM	CSV	27 KB
MILO3.pdf	12/14/2024 1:34 PM	PDF	179 KB
MILOS.pdf	12/12/2024 12:53 PM	PDF	160 KB

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Restore previous versions
Send to
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VOA 2024 Canvas: Course Export (slides) 1

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VOA 2024 Canvas: Course Export (slides) 2

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VOA 2024 Canvas: Course Export (slides) 3

Canvas Course Export: Last Three Steps

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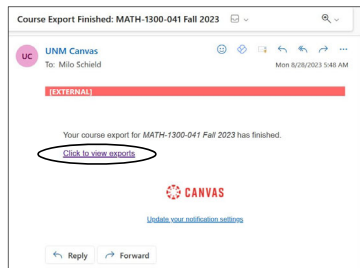
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VOA 2024 Canvas: Course Export (slides) 4

Canvas Course Export: Steps A1 and A2

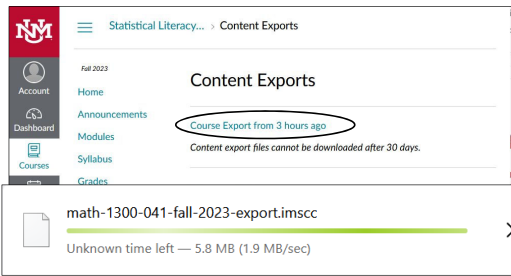
Canvas sends email. Open. Select *Click to view exports*.



VOA 2024 Canvas: Course Export (slides) 5

Canvas Course Export: Steps B1 and B2

Select *Course Export*. Canvas initiates file download.



VOA 2024 Canvas: Course Export (slides) 6

Canvas Course Export: Step B3

Select *Backup File (*.imscc)* from Quick-Access Download. Cut. Find desired folder location and then Paste.

